SALES ORDER

SOLD TO:

_____
_____
_____
_____

S/O#: _____

❑ NEW ACCOUNT
❑ REPEAT CUSTOMER

ACCOUNT#:

_____

ORDER DATE: _____

PHONE: (_____)_____

FAX: (_____)_____

E-MAIL: _____

SHIP TO:

_____
_____
_____
_____

PURCHASE ORDER #: _____ AUTHORIZED PURCHASER: _____

# BOXES	TOTAL QTY	CODE	CATALOG DESCRIPTION	QS	D	QS	D	PRICE	AMOUNT

AUTHORIZED PURCHASER: X_ _

CREDIT CARD #:

TYPE: ❑ VISA ❑ MASTERCARD ❑ AMERICAN EXPRESS ❑ DISCOVER

NAME ON CARD:

C.C. BILLING ADDRESS:

❑ SPECIAL ORDER (Special orders are non-cancelable and non-returnable)

ACCOUNTS PAYABLE NAME:

ACCOUNTS PAYABLE PHONE:

SALES REP: #

❑ E-MAIL NOTIFICATION_____

❑ GROUND ❑ NEXT DAY ❑ SECOND DAY

❑ THIRD DAY ❑ COD ❑ FREIGHT ALLOWED

Verbal agreements not recognized unless herein. Installations shall be the sole responsibility of the purchaser, as representatives of P.Q.L., Inc. are not authorized to make installations. Labor done by P.Q.L. is NOT covered by any guarantees. All merchandise returned for credit is subject to a 25% restocking charge. All shipments F.O.B. factory. Charges not deductible from invoice. All monies payable to P.Q.L., Inc. only. Kindly ascertain that prices and terms are correct. Purchaser recognizes that this is a bona fide order and thus is not subject to cancellation. Merchandise shipped subject to home office acceptance of this order. I, the undersigned, hereby agree that in the event of default in the payment of any amount due, and if the account is placed in the hands of an agency or attorney for collection or legal actions to pay an additional charge equal to the cost of collection, including agency and attorney fees and court costs incurred and permitted by laws governing these transactions.

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